



M E M O R A N D U M

To: Ms. Marcia Becerra
Visalia and Porterville
Workforce Service Offices Number 1350
Date: July 29, 2009
File 74:LR:40
No.:

From: Ernesto Magaña
Employment Development Department

Subject: **MONITOR ADVOCATE OFFICE ON-SITE ANNUAL REVIEW
PROGRAM YEAR 2008-2009
VISALIA AND PORTERVILLE WORKFORCE SERVICE OFFICES
FINAL MONITORING REPORT**

This Final Monitoring Report summarizes the California Monitor Advocate Office's (MAO) results of the Migrant and Seasonal Farmworkers (MSFWs) on-site annual review of the Visalia and Porterville Work Service (WS) offices. Ms. Lucy Ruelas, Associate Monitor Advocate, conducted this annual review from June 8, 2009 through June 11, 2009. We focused our annual on-site review on the full range of employment services, benefits, and protections, including the full range of job and training referral services, counseling, and testing provided to MSFWs.

The MAO conducted this annual on-site review under the authority of all related Federal Regulation, including Title 20 of the Code of Federal Regulation (CFR), Chapter V, Parts 651, 653, and 658, applicable State laws, and Employment Development Department (EDD) JS policies and procedures. Specifically, Title 20 CFR, Part 653.108, requires the MAO to perform ongoing reviews of EDD services provided to MSFWs.

We collected information for this report by examining the Visalia and Porterville WS office's provision of services, job information sharing, job application taking process, outreach program operation, data collection, agricultural clearance order activity, and Job Service (JS) complaint system. Additionally, we interviewed Visalia and Porterville WS office's management and staff.

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Our annual monitoring review revealed the following findings:

<u>Finding 1:</u>	During the pre-site review analysis, we observed that the Visalia and Porterville WS offices did not meet all the required equity indicators in the Indicators of Compliance (IOC) Reports.
<u>Observation:</u>	During the on-site review, the management team of the Visalia and Porterville WS offices explained that the IOC Reports are not capturing all the data due to a change in the Attendance Reporting Unit (ARU) designation of the Visalia and Porterville WS offices. Management added that their Employment Development Administrator (EDA) is aware of the issue.
<u>Citation:</u>	Title 20 CFR, Part 653.101 (a); Job Service Policy and Procedure Manual (JSPPM) Chapter 33 Agricultural Workers; and Job Service Reports Manual U.S. DOL Employment Services Program Reports, Page 11.
<u>Recommendation:</u>	The MAO recommends that appropriate measures are taken to correct the IOC Reports.

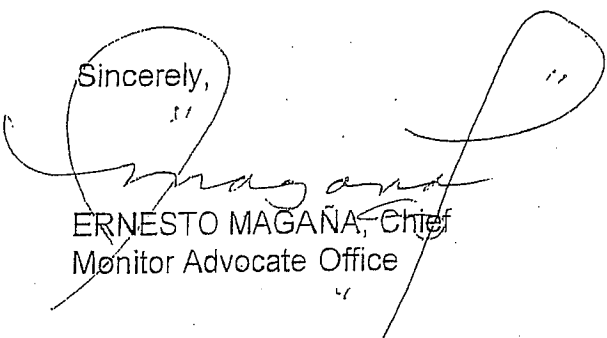
<u>Finding 2:</u>	During the pre-site review analysis, we observed that the outreach workers of the Visalia and Porterville WS offices do not provide substantial documentation on the DE 8149 Outreach Logs.
<u>Observation:</u>	During the on-site review Ride-Along, the MAO Analyst observed that the Visalia and Porterville WS offices outreach workers provide adequate outreach services; however, the documentation of the outreach logs is not descriptive of the services provided.
<u>Citation:</u>	Title 20 CFR, Part 653.107 (c) (v) Outreach; Migrant and Seasonal Farm Worker Outreach Program Manual Section 09-01-00 and 09-04-00 (cont.1) Instructions for the Completion of the Logs of Daily Outreach Activities.
<u>Recommendation:</u>	The MAO recommends that appropriate measures are taken to ensure that the outreach workers complete outreach logs appropriately.

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We provided you up to July 14, 2009 to submit your response to the MAO. We did not receive a response to our draft report; therefore, we are issuing the draft report as the final report.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions, please contact Ms. Lucy Ruelas at (916) 654-6431.

Sincerely,



ERNESTO MAGAÑA, Chief
Monitor Advocate Office

cc: Geneva Robinson, Division Chief
Ray Vargas, Employment Development Administrator
Kathy Ezell, Manager
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